

STOW MARIES PARISH COUNCIL

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Mrs. S.E. Sayer
Clerk to the Council
16 Buttercup Way,
Southminster,
Essex. CM0 7RZ

10th January 2022

Dear Councillor,

You are summoned to join the Meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 17th January 2022** commencing at **7.30 p.m.** in The Smythe Hall, Church Lane, Stow Maries, when the following business is proposed to be transacted.

Yours sincerely,
Sarah Sayer
Parish Clerk/RFO

Chairman: Cllr. Matthew Cooper

Vice Chairman: Cllr Neil Gilmore

Councillors: Cllrs:- Simon Hollington, David Hopping & Debbie Driver

A G E N D A

21-22/107 APOLOGIES

21-22/108 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.

21-22/109 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 15-11-2021

- a) To receive, review any amendments, approve and sign the minutes of the Parish Council meeting held on Monday 15th November 2021.

21-22/110 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

21-22/111 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from CCllr Jane Fleming.

21-22/112 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues.

21-22/113 PLANNING MATTERS

a) Planning Applications:-

i)

FUL/MAL/21/01325

Stow Maries (P)

Purleigh (W)

Demolition of existing agricultural barn and construction of a replacement two storey vineyard workshop/barn. Wellinditch Farm Woodham Road Stow Maries Essex -(UPRN - 100091257362) - Mr Simon Hollington - Case Officer: Hannah Dungate Tel: 01621 854477

ii)

LBC/MAL/21/01326

Stow Maries (P)

Purleigh (W)

Demolition of existing agricultural barn and construction of a replacement two storey vineyard workshop/barn. Wellinditch Farm Woodham Road Stow Maries Essex. (UPRN - 100091257362) - Mr Simon Hollington -Case Officer: Hannah Dungate Tel: 01621 854477

iii) Application No: 21/01143/LBC PP-10345609

Proposal: Maintenance works to timber barn (re-staining existing cladding and painting existing roof tiles) and demolition of existing UPVC conservatory at Farmhouse. Location: Wellinditch Farm Woodham Road Stow Maries.

b) Planning correspondence received over the course of the month and circulated via e-mail:

- i) List of planning applications 46-52/21 & 1-2/22 to be noted
- ii) List of planning decisions and appeals 46-52/21 & 1-2/22 to be noted
- iii) Planning Decisions:- None at the time of writing.
- iv) Update from MDC Enforcement regarding Lawndale - REF: ENF368028390
- v) Update from MDC Enforcement regarding house owned by Moat and the parking problems/perceived business. REF: ENF368036501
- vi) Response was made to the Appeal Notification APP/X1545/W/21/3286092- Lawndale Church Lane Stow Maries reiterating the members concerns regarding this application/appeal.

c) **CHELMSFORD CITY COUNCIL PLANNING DOCUMENTS CONSULTATION**

- i) Update

d) **BRADWELL B**

- i) Update if available.

e) **STOW MARIES GREAT WAR AERODROME**

- i) General update regarding the SMGWA and to make any decisions necessary.

21-22/114 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

a) Local Highways Panel –

- Update on Scheme request if available & on LHP meeting that took place on 10/12/2021) entered to LHP – Proposal for measures to reduce the high approach speeds of traffic entering the village 30mph limit from a Westerly direction (Lower Woodham Road)

b) Railway Way Bridge Repairs and resurfacing– Church Lane – update from Highways England – Matt Irwin and ECC Highways.

c) Update regarding the United Dengie Councils & the SWF Road infrastructure and to make any decisions accordingly.

d) Update on quotes for road plannings to refurbish the grass verges in Church Lane and Honeypt Lane using funds from the Highways devolution pilot scheme.

21-22/115 FINANCE

- a) To receive payments and receipts for December 2021 & January 2022, to review and approve.
- b) To review and sign off the bank reconciliation to 31st December 2021 to bank statements.
- c) To sign bank mandate adding Cllr Cooper, Cllr Driver and Cllr Hopping to be able to access on-line banking and authorise payments and signatories on the account enabling them to also sign cheques.

21-22/116 NEW WEBSITE

- a) To approve the additional invoice for £80.00 for work requested to be carried out by admin users of the website.
- b) To discuss and approve annual costs involved with the website e.g. wordpress maintenance which is recommended twice a year at £40.00 per time.

21-22/117 SCHEME OF DELEGATION TO PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER

- a) To discuss and decide the relevants of a scheme of delegation as per attached so that the Clerk in consultation with members of the Council carry out certain tasks between meetings and if for some reason a Parish council can not take place certain business can continue, if Zoom meetings are not legally allowed until legislation has been passed. (draft already circulated to members)

21-22/118 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

21-22/119 DATE OF THE NEXT MEETING – Monday 21st February 2022 at 7.30 p.m.

21-22/120 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING & CLOSES THE MEETING.