

STOW MARIES MEETING OF THE PARISH COUNCIL

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Mrs. S.E. Sayer
Clerk to the Council
16 Buttercup Way,
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11th June 2024

Dear Councillor,

You are summoned to join the Meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 17th June 2024** commencing at 7.30 p.m. in The Smythe Hall, Church Lane, Stow Maries, when the following business is proposed to be transacted.

Yours sincerely,
Sarah Sayer
Parish Clerk/RFO

Cllr Matthew Cooper to sign Acceptance of Office of Chairman before starting the meeting.

Chairman: Cllr. Matthew Cooper
Vice Chairman: Cllr Neil Gilmore
Councillors: Cllrs:- David Hopping, Debbie Driver & Adam Brown

A G E N D A

24-5/032 APOLOGIES

24-5/033 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.

24-5/034 MINUTES OF PREVIOUS PARISH COUNCIL MEETING –

- a) To receive, review any amendments, approve and sign the minutes of the Annual General Parish Council meeting held on Monday 20th May 2024

24-5/035 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

24-5/036 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from Cllr Jane Fleming.

24-5/037 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues.

24-5/038 PLANNING MATTERS

- a) **Planning Applications:-**
 - i) **23/00977/OUT PP-12513030**
Outline planning application with all matters reserved apart from access for the erection of two residential dwellings.
Land Adjacent The Owls, Woodham Road, Stow Maries, Essex.
- b) **Planning correspondence** received over the course of the month and circulated via e-mail:
 - i) Planning application listings to be noted
 - ii) Planning decisions and appeals to be noted
 - iii) Planning Decisions:- none at the time of writing.
- c) **MALDON DISTRICT COUNCIL - LOCAL DEVELOPMENT PLANNING**
 - i) Update if available.
- d) **BRADWELL B**
 - i) Update if available.
- e) **STOW MARIES GREAT WAR AERODROME**
 - i) General update regarding the SMGWA and to make any decisions necessary.

24-5/039 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Update of the cutting back of the vegetation that is causing problems for pedestrians from Honeypot Lane to Three Rivers.
- b) Update if available regarding funding for the CCTV from Community Initiatives Fund for CCTV apparatus to try and put off fly tipping in certain areas of the Village. Members to make any decisions necessary.

24-5/040 FINANCE

- a) Members to approve the payments and receipts for June 2024.
- b) Members to approve the bank reconciliation to end of May 2024.
- c) To review and approve the Annual Governance & Accountability Return (AGAR) for the year ending 31st March 2023 as well as the Internal Auditors Report (previously circulated to members) as follows:-
 - i) Certificate of Exemption AGAR 2023/4 Form 2
 - ii) Section 1 Annual Governance Statement 2023/4
 - iii) Section 2 Accounting Statements 2023/4
 - iv) Internal Auditors Report
 - v) Bank Reconciliation to the end of March 2024.

24-5/050 WEBSITE

- a) Update and to make any decisions necessary.

24-5/051 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

24-5/052 DATE OF THE NEXT MEETING – Monday 15th July 2024 at 7.30 p.m.

**24-5/053 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE
FOR ATTENDING & CLOSES THE MEETING.**