

Stow Maries Parish Council

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 20TH MAY 2024 in The Smythe Hall, Church Lane, Stow Maries at 7.30 p.m.

Cllr Neil Gilmore welcomed all those present. The meeting started at 7.30 p.m.

COUNCILLOR ATTENDEES AND OTHER ATTENDEES

Councillors:- Neil Gilmore, David Hopping, Debbie Driver & Adam Brown

District: Apologies sent Cllr Sue White and Cllr Lisa Whiffen

Essex CC County Councillor Jane Fleming

In attendance: Mrs Sarah Sayer Parish Clerk Mrs Sarah Sayer

Members of Public: 0

24-5/015 ELECTION OF CHAIR

- a) Cllr Matt Cooper was proposed by Cllr Gilmore and seconded by all
- b) Cllr Cooper to sign the Acceptance of Office form prior to the June meeting

24-5/016 ELECTION OF VICE-CHAIR

- a) Cllr Gilmore volunteered his services and all the members gladly agreed.
- b) Cllr Gilmore signed the Acceptance of Office form which was witnessed by the Clerk.

24-5/017 ELECTION OF REPRESENTATIVES

Members discussed and decided who will represent Stow Maries Parish Council:-

- a) Finance – Cllr Brown
- b) Dengie Hundred Group of Parish Councils – adhoc
- c) Highways, Transport & PROW – adhoc
- d) Police Liaison – adhoc
- e) Stow Maries Great War Aerodrome Committee – Cllr Gilmore
- f) The Smythe Hall Management Committee informed the Clerk that the three representatives were Jenny Taylor, John Pilgrim and Rachael Green. A vote of thanks were given to these three people for volunteering.
- g) Planning - currently adhoc

24-5/018 APOLOGIES

Cllr Cooper due to work commitments.

24-5/019 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items - None were made.
- b) Members were reminded to review your Register of Interests is up to date and if not please access the MDC website to update within 28 days of the change or as soon as possible.

24-5/020 MINUTES OF PREVIOUS PARISH COUNCIL MEETING –

- a) Members received, reviewed any amendments & approved and signed the minutes of the Parish Council meeting held on Monday 22nd April 2024.

Signed by the Chairman.....
Cllr Matthew Cooper

Dated 17th June 2024

Stow Maries Parish Council

MINUTES OF THE **ANNUAL GENERAL MEETING** OF THE PARISH COUNCIL HELD ON MONDAY 20TH MAY 2024

in The Smythe Hall, Church Lane, Stow Maries at 7.30 p.m.

24-5/021 REPORT FROM DISTRICT COUNCILLOR

- a) No update available.

24-5/022 REPORT FROM COUNTY COUNCILLOR

- a) Cllr Jane Fleming sent in her normal monthly report together with an annual report which has been put on the website.
Also mentioned was the Hackmans Lane road closure due to new water mains being installed which will be up to 4 months long. There has been an issue with signage but apparently this has been tweaked and made more obvious.
Cllr Fleming requested suggestions for the next lot of member submissions for footways, roads and signs in and around the village in need of urgent repair.
Current Local Development Plan policies will still hold for the next 3 months. The next local plan is not due to be redone until 2029, unless the 5 year land supply falls behind again.
Cllr Gilmore gave Cllr Fleming a vote of thanks for attending.

24-5/023 QUESTIONS FROM THE PRESS AND PUBLIC -An opportunity for members of the public to speak and raise issues. A resident has requested that a recycling bag distribution

No matters were raised as no members of the public were present.

24-5/024 PLANNING MATTERS

- a) **Planning Applications**:- none at the time of writing.
b) **Planning correspondence** received over the course of the month and circulated via e-mail:
- List of planning applications noted
 - List of planning decisions and appeals noted
 - Planning Decisions:- none at the time of writing.
- c) **MALDON DISTRICT COUNCIL - LOCAL DEVELOPMENT PLANNING**
i) See County Cllr Fleming comments earlier.
- d) **BRADWELL B**
i) No update available.
- e) **STOW MARIES GREAT WAR AERODROME**
i) No update available

24-5/025 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

- a) No update of the cutting back of the vegetation that is causing problems for pedestrians from Honeypot Lane to Three Rivers.
- b) It is believed that the pothole outside Martin Lane Vineyard has been repaired
- c) Members approved applying for funding of £2000 to the Community Initiative Fund for CCTV apparatus to try and put off fly tipping in certain areas of the Village.

Signed by the Chairman.....
Cllr Matthew Cooper

Dated 17th June 2024

Stow Maries Parish Council

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL

HELD ON MONDAY 20TH MAY 2024

in The Smythe Hall, Church Lane, Stow Maries at 7.30 p.m.

24-5/026 FINANCE

- a) Members approved the payments and receipts for May 2024.
- b) Members approved the bank reconciliation ending 30th April 2024.
- c) Members noted that the internal audit has all the documents and will be furnishing a report prior to the Parish Council meeting in June.

May-24	DATE	CHEQUE NO	PAYEE	DESCRIPTION	NET	VAT	TOTAL
006/24-25	20/05/2024	Account 9133 100001	DG6PC	Annual Sub	40	£0.00	£40.00
007/24-25	20/05/2024	100003	S. Sayer	Salary Month 1	348.79	£0.00	
008/24-25	20/05/2024	100003	S Sayer	Expenses Month 1	46.38	£0.00	395.17
009/24-25	20/05/2024	100004	HMRC	Month 1 Tax	22	£0.00	£22.00
					£457.17		£457.17

24-5/027 FIXED ASSET REGISTER

- a) Members reviewed and approved the fixed asset register and noted that photos of the assets needs to add to the Register. Clerk to action. meeting papers.)

24-5/028 WEBSITE

- a) No update available.

24-5/029 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

Cllr Gilmore stated that a resident had mentioned that a helicopter had been circulating for about half an hour on a couple of occasions and could the Clerk look into this. It was further mentioned that this could be a police helicopting searching and it was decided to monitor the situation to see if it became a regular occurrence.

24-5/030 DATE OF THE NEXT MEETING – Monday 17th June 2023 at 7.30 p.m.

24-5/031 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING & CLOSES THE MEETING AT 8.30 P.M.

Signed by the Chairman.....
Cllr Matthew Cooper

Dated 17th June 2024