

STOW MARIES MEETING OF THE PARISH COUNCIL

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Mrs. S.E. Sayer
Clerk to the Council
16 Buttercup Way,
Southminster,
Essex. CM0 7RZ

15th July 2025

Dear Councillor,

You are summoned to join the Meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 21st July 2025** commencing at 7.30 p.m. in The Smythe Hall, Church Lane, Stow Maries, when the following business is proposed to be transacted.

Yours sincerely,

Sarah Sayer

Parish Clerk/RFO

Chairman: Cllr. Matthew Cooper

Vice Chairman: Cllr Neil Gilmore

Councillors: Cllrs:- David Hopping, Debbie Driver & Adam Brown

A G E N D A

25-6/047 APOLOGIES

25-6/048 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.

25-6/049 MINUTES OF PREVIOUS PARISH COUNCIL MEETING –

- a) To receive, review any amendments, approve and sign the minutes of the previous Parish Council meeting held on Monday 16th June 2025

25-6/050 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update.

25-6/051 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person and/or a report.

25-6/052 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues.

25-6/053 PLANNING MATTERS

- a) **Planning Applications:-**
No applications to review at the time of writing.
- b) **Planning correspondence** received over the course of the month and circulated via e-mail:
 - i) Planning application listings to be noted already circulated by email.
 - ii) Planning decisions and appeals to be noted already circulated by email.
- c) **MALDON DISTRICT COUNCIL - LOCAL DEVELOPMENT PLANNING**
 - i) Update if available.
- d) **BRADWELL B**
 - i) Update if available.
- e) **STOW MARIES GREAT WAR AERODROME**
 - i) General update regarding the SMGWA if available.
Future meetings to be held on:- 7th October on site at SMGWA at 10 a.m./10th December via Zoom at 10 a.m.

25-6/054 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Members to receive an update and to discuss and decide whether any action needs to be taken in regards Halt Bridge, Church Lane.
- b) To discuss and decide upon course of action relating to overgrown hedge on the same side of road as Prince Of Wales PH from

25-6/055 FINANCE

- a) Members to approve the payments and receipts for July & August 2025.

25-6/057 WEBSITE

- a) All financial end of year documents have been uploaded to the website.

25-6/058 - STOW MARIES PARISH VILLAGE SIGN

- a) **Update on contractor able to refurbish the Village Sign** and decide upon a course of action.

25-6/059 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

Parish Council required to have I.T. Policy in line with, SAPPP which stands for Smaller Authorities' Proper Practices Panel.

Update Standing Orders and Financial Regulations to be presented at September meeting for approval in line with Annual Governance and Accountability Return (AGAR)

25-6/060 DATE OF THE NEXT MEETING – Monday 15th September 2025 at 7.30 p.m.

25-6/061 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING & CLOSES THE MEETING.